

**ROLE PROFILE**
**Profile Number/Version 1** \_\_\_\_\_

**UnitingCare Wesley Bowden**
**A: ROLE DETAILS**

<b>Role Title:</b>	Social Worker	<b>Reporting to:</b>	Team Leader, Child and Family
<b>Division/Program:</b>	Child and Family	<b>Location:</b>	Bowden Office primarily but may work from other locations as required
<b>Award/Level:</b>	SCHCDS Level 4-5	<b>Date/approval:</b>	29/03/2021

**B: ROLE PURPOSE**

The Social Worker provides support services to children and families to help strengthen relationships and improve their social and emotional wellbeing.

This role is expected to:

- Provide high quality evidence-based family support services to families with children aged 0-18 years.
- Act and behave with integrity and in accordance with the organisation's code of conduct and values.

Primary responsibilities:

- Provide effective and relevant counselling and/or case management for children, young people and their families within the child and family programs.
- Assist in the development and delivery of skill based educative and therapeutic programs for families.
- Build effective relationships with stakeholders in the community.
- Participate in continuing professional development to maintain, develop and enhance knowledge of best practice.

As with all staff the Social Worker will be required to work in a manner that is consistent with UCWB's:

- Aspiration, Purpose and Values
- Our Frameworks
- Work, health and safety requirements
- Child safe environments
- Inclusive practices as it relates to persons with disability and those who come from culturally diverse backgrounds.
- Policies and procedures

A current SA driver's licence is a requirement of the position.

C: ROLE ACCOUNTABILITIES	D: KEY PERFORMANCE INDICATORS
<p><b>1. Provide effective and relevant counselling and/or case management for children, young people and families within child and family programs.</b></p>	<ol style="list-style-type: none"> <li>1. Services delivered meet all contractual obligations and professional standards.</li> <li>2. Open and trusting relationships are developed with families, evidenced by client surveys and feedback.</li> <li>3. There is evidence of detailed and current assessments of client's need for services with agreed support plans in place that show consideration of the client's multiple and complex needs.</li> <li>4. Case notes and progress reports are completed within agreed timeframes and in line with UCWB's Practice Framework.</li> <li>5. Families are referred to other appropriate services based on assessment of their needs.</li> <li>6. Program evaluation is undertaken in accordance with agreed processes and timeframes.</li> </ol>
<p><b>2. Assist in the development and delivery of skill based educative programs for families.</b></p>	<ol style="list-style-type: none"> <li>1. Client feedback indicates satisfaction with delivery, content and learning outcomes of group work.</li> <li>2. Client feedback is incorporated into future program development.</li> <li>3. Programs are promoted effectively and appropriately to relevant stakeholders both internally and externally.</li> <li>4. Effective and meaningful evaluation methodology for group programs is developed and implemented.</li> </ol>
<p><b>3. Build effective relationships with stakeholders in the community.</b></p>	<ol style="list-style-type: none"> <li>1. There is evidence that networking is undertaken with other agencies, services and providers, both internal and external, to increase professional knowledge and appropriate referral links.</li> </ol>
<p><b>4. Participate in continuing professional development to maintain, develop and enhance knowledge of best practice.</b></p>	<ol style="list-style-type: none"> <li>1. There is evidence of completion of continuing professional development relevant to field of practice.</li> <li>2. Active participation in supervision with Team Leader.</li> <li>3. Active participation in team meetings.</li> </ol>

**E: SKILLS AND EXPERIENCE**

Relevant tertiary qualifications in Social Work (or equivalent) with demonstrable experience and knowledge of child and family centred practice, child development and mental health, particularly that of vulnerable families and children from backgrounds of trauma and/or disadvantage.

**Service Delivery Skills**

- Analysis and problem solving
- Management of competing priorities
- Customer-centric service delivery
- Group work

**Technical skills**

- Contemporary parenting skills
- Child protection and human services provision
- Cloud based software and computer skills

## Relationship Management

- Communication and engagement
- Influence and negotiation
- Compassion, empathy and sensitivity
- Advocacy

### F: ACCEPTANCE

I understand this Role Profile is a description of the duties and responsibilities assigned to the position that I occupy:

Employee's Signature:

Date: